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**PAKISTAN
MEDICAL & DENTAL COUNCIL**
G-10/4, MAUVE AREA
ISLAMABAD
Tel: (92 51) 9190000

Letter No. PF-1-PMDC-2023/Edu (ECFMG)/0003

Date: 18-04-2023

**Principals,
All Public and Private Sector Medical Colleges
Pakistan**

SUBJECT: ECFMG GUIDELINES FOR PROCESS OF ACCREDITATION & ESTABLISHMENT OF MEDICAL EDUCATION DEPARTMENT INCLUDING RESEARCH CELL AND QUALITY ASSURANCE DEPARTMENT

Dear Principal,

As you are aware, the Pakistan Medical and Dental Council (PM&DC) is committed to ensure the provision of quality education and training to medical students of Pakistan in line with international standards. In this regard, PM&DC is in process of accreditation with World Federation for Medical Education (WFME) and has escalated the necessary steps in this regard.

One of the important measures that will contribute significantly to achieving this goal is the establishment of a Medical Education Department which include the Research Cell and Quality Assurance Department in all the medical & dental colleges. This department will be responsible for overseeing the curriculum, instructional design, assessment practices and research trends in the respective colleges, and ensure that they are in line with best international practices.

Therefore, we are writing to you to ensure the establishment of the department in your college as soon as possible, if not established already. It is important that this department be staffed with qualified and experienced faculty and teams who are able to develop and implement effective teaching, assessment and research strategies and bring positive changes through relevant departments. We believe that the establishment of the department will greatly enhance the quality of medical education in Pakistan and further meet the accreditation standards of international agencies.

Please provide us with an organogram for the department duly signed by the Principal: Medical Education Department including Research Cell, and Quality Assurance Department as soon as possible enabling us to monitor progress.

Further necessary guidelines of ECFMG (WFME & NCFMEA) for the process of accreditation are enclosed herewith, for your guidance. You are requested to submit a report of the same as soon as possible. Please be assured that our role is more of a facilitator and please feel free to contact us if you face difficulty so that we can support you.

PM&DC foresee advancing all these measures with a positive approach and in the best national interest.

Sincerely,



Acting Registrar

Pakistan Medical & Dental Council

Cc:

- PS to President, PM&DC
- PS to Registrar, PM&DC
- Concern File